



Strong Foundation. Strong Future.

MINNEHAHA COUNTY
invites applications for the position of:

Caseworker

All applications must be submitted by 5:00 p.m. on the date the position closes.

SALARY: \$22.58 - \$24.31/Hourly **OPENING DATE:** 11/06/20 **CLOSING DATE:** 11/20/20 5:00 PM

GENERAL INFORMATION:

[Minnehaha County Human Services](#) invites applications for a [Caseworker](#) to perform intensive case management for the [Alliance Program](#). Alliance is a voluntary case management program designed to assist individuals with a history in the criminal justice system and who may also have challenges related to alcohol/substance abuse and/or mental illness. The position's purpose is to deliver effective, person-centered case management services that promote life-long connections and effective life management. Responsibilities include assessing needs, identifying resources, and coordinating support services to access assistance with meeting basic needs.

*****Please include cover letter and resume with your online application.**

This is a grant funded position and continuation after one year depending upon funding.

EXAMPLES OF DUTIES INCLUDE:

- Demonstrate the capacity to perform intensive case management to include assessing individual client needs, adapting services to meet the client's needs, and providing information concerning other supportive services; exemplifying the values expected within the program and for promoting the mission of the Human Services Department.
- Conduct thorough intake of referred individuals, documenting progress notes, responsible for identifying housing and resource needs, and maintaining complete and comprehensive records for program participants.
- Evaluating client risk and assessing need for immediate intervention.
- Maintain up to date client records to support program reporting.
- Transport clients on a limited basis to support access to medical care, housing employment, and other supportive services.
- Adhere to Minnehaha County's Standards of Conduct and maintain strict confidentiality.
- Assist in the development and planning of various aspects of a program.
- Attend meetings, trainings, and workshops as required/requested.
- Any other duties within the scope, spirit, and purpose of the program.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in criminal justice, social work, psychology, or related human service field. Comparable combination of education and experience may be considered.
- Possession of a valid driver's license and must maintain a safe driving record with Minnehaha County.
- Training and/or experience in crisis intervention, chemical dependency, and mental health.
- Must successfully complete pre-employment background process.
- Basic knowledge of modern social work theory.
- Awareness of and ability to work effectively with clients of diverse ages, races, cultures, and socioeconomic backgrounds.
- Ability to understand and follow written and verbal directions.
- Ability to work rotating on-call schedule which includes carrying a cell phone to be available for work outside of normal business hours.
- Must demonstrate team participation and embrace a work place philosophy that enriches staff's ability to reach goals.
- Ability to communicate effectively verbally and in writing.
- Ability to establish and maintain effective working relationships with community providers and the public.
- Ability to maintain professional appearance and demeanor.

PREFERRED QUALIFICATIONS:

- Three or more years of work experience in a similar position.
- A working knowledge of the criminal justice system.

APPLICATIONS MAY BE FILED ONLINE AT: <http://jobs.minnehahacounty.org>

Job #20-78
CASEWORKER
MB

OUR OFFICE IS LOCATED AT:
415 N Dakota Avenue
Sioux Falls, SD 57104
605-367-4337
jobs@minnehahacounty.org

Minnehaha County is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, citizenship, ancestry, gender, gender identity, sexual orientation, marital status, pregnancy, age, disability, veteran's status, genetic information, or any other protected group in accordance with state and federal law. Arrangements for accommodations required by disabilities can be made by contacting Human Resources at (605) 367-4337.
