



MINNEHAHA COUNTY
invites applications for the position of:

Engineering Supervisor

Strong Foundation. Strong Future.

All applications must be submitted by 5:00 p.m. on the date the position closes.

OPENING DATE: 05/19/17

CLOSING DATE: Continuous

GENERAL INFORMATION:

The [Minnehaha County Highway Department](#) invites applications for an Engineering Supervisor to join a top performing team of experienced professionals. The Engineering Supervisor develops engineering standards for access management, asset management, construction standards, and material standards while supporting the department's [strategic plan](#).

Please attach a cover letter and resume to the online application.

Consider a rewarding career with our department that offers:

- Opportunities to be involved with a wide variety of projects
- A good balance of office and field work
- Strong support from experienced staff
- Ongoing training and development opportunities
- **Highly** competitive insurance rates for single, E+1, & family - (*contact HR for more information at 605-367-4337*)
- Fantastic summer schedule - 4 day work weeks with F/S/S off!
- **Comprehensive benefits package** - paid holidays; health, dental, vision, and life insurance; generous PTO program; extended sick leave program; inclusion into the South Dakota Retirement System (SDRS); and a deferred compensation plan

The hiring range for the position is \$2,514.40 - \$2,707.20 biweekly with salary growth potential to \$3,640.80 biweekly. Consideration for appointment above the hiring range is dependent upon qualifications.

This job posting will remain open until filled with the initial review of applications beginning on June 5th.

EXAMPLES OF DUTIES INCLUDE:

Plan, develop, and recommend new highway, bridge, and drainage projects. Prepare project estimates and priorities for the Capital Improvement Program (CIP). Prepare and review specifications and contract documents for equipment, materials, and construction in accordance with State and County purchasing policies and procedures. Determine necessary content for annual material bid lettings. Monitor and control expenditures within limitations of project budgets. Prepare reports and project documents. Supervise technical and clerical staff in the planning, preparation, and implementation of engineering related studies, reports, and projects. Provide information, technical assistance, advice, and recommendations to the County

Commission. Present material to the County Commission. Perform detailed drainage analyses for structures and make recommendations to County Commission, Highway Superintendent, or Township representatives. Use computer-aided design and drafting (CADD), GIS, and other computer programs to create maps, exhibits, drawings, plans, presentations, spreadsheets and other documents to improve the maintenance, management, and efficiency of the Highway Department. Serve as the liaison to the Planning Department for technical drainage questions and subdivision plan reviews.

MINIMUM QUALIFICATIONS:

Bachelor's degree in civil engineering plus four years of relevant work experience. Comparable combination of education and experience may be considered. Licensed, or the ability to obtain licensure within six months of hire, Professional Engineer in the state of South Dakota and/or registered Land Surveyor in the state of South Dakota. Possession of a valid driver's license and must maintain a safe driving record with Minnehaha County. Must successfully complete pre-employment background process. Thorough knowledge of local ordinances, state statutes, and federal regulations. Ability to identify possible funding mechanisms and author grant applications. Knowledge and experience in obtaining State and Federal aid for transportation related projects. Knowledge and experience in State and Federal environmental permitting. Ability to apply engineering mathematics to solve complex problems. Exceptional communication and interpersonal skills. Ability to establish effective working relationships with County staff and officials, consultants, property owners, attorneys, state representatives, federal representatives, and utility company representatives. Ability to maintain professional appearance and demeanor. Ability to supervise employees and manage projects. Considerable knowledge of AutoCAD software and hardware and geographic information systems (GIS). Experience with project management and knowledge of mapping and cartographic principles. Knowledge of the principles, practices, and usage of surveying equipment, business practices related to contract law, engineering and applied mathematics, and property descriptions.

PREFERRED QUALIFICATIONS:

Previous supervisory experience. Experience working with the South Dakota Department of Transportation (SDDOT) Local Government Assistance Office. Knowledge and experience in stormwater and floodplain management, emergency response operations during flooding, and the principles and practices of land surveying.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://jobs.minnehahacounty.org>

Job #17-52
ENGINEERING SUPERVISOR
JA

OUR OFFICE IS LOCATED AT:
415 N Dakota Avenue
Sioux Falls, SD 57104
605-367-4337
jobs@minnehahacounty.org

Minnehaha County is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, citizenship, ancestry, gender, gender identity, sexual orientation, marital status, pregnancy, age, disability, veteran's status, genetic information, or any other protected group in accordance with state and federal law. Arrangements for accommodations required by disabilities can be made by contacting Human Resources at (605) 367-4337.
